

Mississippi Valley State University
Title III Programs
Application for Tuition Grant

- _____ Full-time Tuition Grant (faculty only)
_____ Part-time Tuition Grant (faculty, staff, and administration)
_____ Summer Institute Tuition Grant (staff and administration)
_____ Professional Certification Tuition Grant (faculty, staff and administration)

Name _____ Date _____
ID Number _____ Office _____
Mailing Address/Department _____
Work Phone _____ Home Phone _____
Position _____ Supervisor/Dept. Head _____
Faculty _____ Staff _____

Are you expecting financial assistance from another source of funds? If so, what is the amount? _____
What is the source? _____

Please indicate the degree or certification you are seeking?

- Bachelor _____
 Doctorate _____
 Masters _____
 Professional Certificate _____

Semester hours required by degree or certificate _____ Semester hours obtained thus far _____
Current GPA _____ Length of Service to Mississippi Valley State University _____

Your application must also include the following typed items:

1. Relevancy Statement (suggested length - one page)
 - a. A statement that addresses how your degree or certificate will be applicable to your current position and department.
 - b. A statement that addresses how your degree or certificate will contribute to the enhancement of Mississippi Valley State University as a whole.
2. Indicate the amount requested and include supporting documents, (a maximum of \$2000) for fees and costs that indicate required expenses.

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- Upon the approval of your application, you will be asked to sign an obligation agreement that commits you to one year of continual service to Mississippi Valley State University for every two semesters funded. Continual service requirement will not exceed four years.
 - You must submit your grade report to the Office of Title III Programs at the end of your funded semester in order to receive authorized reimbursement. Applicants must maintain a minimum GPA of 2.5 for baccalaureate and 3.0 for masters and doctoral levels of study.
 - **Verification of falsified responses will result in revocation of any grant(s) awarded.**

Applicants must be enrolled in school and applying for funding each semester or applicant must reapply.

Applicant Signature _____
Supervisor's Signature _____

Sponsored Programs / Title III Director

Project Director

CONTRACT: I, _____, am applying for the following University support of my efforts to complete a terminal degree in the area of my faculty assignment.

I. Full-time Enrollment (3 Courses/9 CI-I per Fall/Spring Semester)

Leave of Absence: From _____ to _____

To attend _____ University in _____
to Pursue the _____ Degree in _____

I am requesting the following financial support in the form of 60% equated Salary in the amount of _____

II. Part-time Enrollment (Maximum of 6 CH per Fall/Spring Semester)

To attend _____ University in _____ MS

To Pursue the _____ Degree in _____

I am requesting the following financial support:

_____ Payment of Tuition and Associated Fees

_____ Total Amount Awarded (up to \$2,000.00)

IV. Obligation to Continue Service at the University.

I, _____, if awarded University support in any form, understand that I must return to service at the University upon the completion of the educational program or at such time during the approved leave period that I am no longer pursuing *the specified credential*. Service to the University will be defined as **one year of service for each year of University support (not to exceed four years for part-time and six years for full-time students)**. Further, I understand that should I chose not to return to service at the University, I will be required to repay at current interest rates, all salary and other funds expended on my behalf for the purpose of upgrading credentials.

V. Faculty Signature: _____ **Date:** _____

ID Number: _____

VI. Approvals

Department Chair: _____ College Dean: _____

VP Academic Affairs: _____ VP Fiscal Affairs: _____

Title III Director: _____ President: _____

Project Director: _____

Notary Seal

Copy to: Faculty / College Dean / Academic Affairs/ Fiscal Affairs / Human Resources/ Other _____